

# BJU PARENT PORTAL ORDERING INSTRUCTIONS



We are grateful that \_\_\_\_\_ has chosen to use BJU Press Textbooks. BJU Press combines biblical worldview shaping and academically rigorous materials to support the mission and values of your school.

We've designed the **BJU Press Parent Portal** to make it easy for you to order the BJU Press textbooks required for the school year. Your school has already customized a booklist for you. By using your school's BJU Parent Portal Code, you ensure you're ordering the correct textbooks for your child.

When you order through the Parent Portal you will receive a 10% discount and free shipping, in addition to having the most current textbooks every year for your children.

## How to access the Parent Portal:

Step 1: Go to [bjupress.com/go/parentportal](https://bjupress.com/go/parentportal)

Step 2: Click sign in— If account is created Login. If new, click Create Account

A screenshot of the BJU Press website's parent portal login and account creation interface. The top navigation bar includes the BJU Press logo, a "Homeschools" dropdown menu, and a "Sign In" link. Below the navigation bar are links for "textbooks", "technology", "about", and "more". A search bar with the placeholder "enter a keyword or product number" and a shopping cart icon are also present. The main content area is split into two columns. The left column is titled "Sign in" and contains fields for "Email Address" and "Password", a "Forgot your password?" link, and a "Sign In" button. The right column is titled "Create an account" and features a "Create Account" button. At the bottom, a footer contains links for "Textbooks", "Testing", "International", "Contact Us", "About Us", "Privacy", and "Subscribe", along with a copyright notice for 2022 bjupress.com.

Step 3: Enter your school's code: **2YMG3YCG**

Step 4: Choose the appropriate grade level. Note school may have selected books that are higher or lower in grade level based on course taken.

Step 5: Enter the quantity of books needed ( note the system will automatically add any required student books to your order; please adjust as needed)

Step 6: Add any optional items to your order.

Step 7: Proceed to Checkout.

For further assistance call BJU Press customer service 800-845-5731